

# For legal entities and assimilated categories

Available leaflet since 9th of May 2022

# **Contents**

4	General provisions
6	Current account
6	Escrow account
6	Cash transactions in lei and foreign currency
7	Incoming and outgoing payments in lei (paper based)
9	Incoming and outgoing payments in foreign currency (paper based)
10	Incoming and outgoing payments in lei and foreign currency (electronic based)
14	Direct Debit
14	MT 101 Swift Message
15	Collections in lei and foreign currency
16	Letters of credit in lei and foreign currency
17	Letters of guarantee in lei and foreign currency
18	Letters of comfort
18	Cash concentration (sweep)
18	Values transportation services
18	OTP Trezor
18	Payment Agent
18	Collections Management
18	Intrabank Cash Pooling
19	Visa Business Silver credit card
20	Visa Business Silver debit card
21	Visa Business debit card
22	Mastercard Corporate debit card
22	Bank cards acceptance
23	Banking products and services packages
23	Packages designed for the agricultural segment
23	Packages designed for foreign exchange offices
24	Other services

Notes 26

# **General provisions**

- The present taxes and commissions apply for standard Services provided by our Bank to its customers, this being provided exclusively into the herein tariff.
- Commissions are charged in the same currency as the transaction, or in a different currency, by applying the Bank's/N.B.R. exchange rate. valid on the date when the transaction is registered in the customer's account.
- Commissions are due and payable on the date of the transaction. Commissions and charges are due and payable for services rendered by the Bank, regardless of the result at the beneficiary (return, non-acceptance, cancellation, expiry before being used etc.).
- 4. SWIFT/XML, postage fees, courier and telecommunication charges as well as the acquisition price of forms and pretyped papers will be charged separately.
- Where applicable, charges of other banks will be charged separately.
- 6. The Bank reserves the right to change its terms, fees and commissions at any time, if the national and international regulations or, by case, the market evolution determines these changes, without prior notice. Any changes made will be notified to the customers, either by posting them at the Bank's office desks and website www.otpbank.ro or through any other means of of communication.
- The specific commissions to the lending activity (risk commission, administration commission, commitment fee etc.) are mentioned in the credit contracts.
- 8. OTP Bank Romania S.A. might apply negociated commissions with the customer.
- Foreign currency payments in favor of customers of other banks can be instructed with the following options:

**OUR** - commissions and chargers of the Bank and correspondent banks are supported by the Initiator. The foreign currency payments made in any currency, in favor of clients from banks outside EEA\* (European

Economic Area), adding Switzerland and Monaco, can be instructed with OUR option.

**BEN** - commissions and chargers of the Bank and correspondent banks are held by the Beneficiary. The currency payments made in any currency, in favor of clients from banks outside EEA\* (European Economic Area), adding Switzerland and Monaco, can be instructed with BEN option.

**SHA** - Commissions and chargers of the Bank are paid by the Initiator and the correspondents/beneficiaries banks are paid by the Beneficiary, where is the case. Foreign currency payments made in any currency to banks in EEA\* countries, adding Switzerland or Monaco, are instructed only with SHA option.

\*EEA states: EU states (Austria, Belgium, Bulgaria, Czech Republic, Cyprus, Croatia, Denmark, Estonia, Finland, France, Germany, Greece, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Holland, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Hungary) adding Liechtenstein, Iceland and Norway.

"The Bank" is represented by OTP Bank Romania S.A., a two tier corporate model, with office in Bucharest, Buzesti Street no. 66-68, sector 1, registered at The National Trade Register Office with the no. J40/10296/1995, EUID: ROONRC.J40/10296/1995, CUI 7926069, CIF RO7926069, registered at the Bank Register with the no. RB – PJR – 40 – 028/1999, with subscribed and paid-in share capital 2.279.253.360 RON, and data operator registered with no. 2689, through central office as well as through its territorial units.

I.	I. CURRENT ACCOUNT		
1	Current account opening	Free of charge	
2	Administration fee	RON 17/month/current account	
3	Statement of account sent through SWIFT system (MT 940)	EUR 25/month/current account	
4	SWIFT Interim Transaction Report (A	AT942)	
	<ul> <li>transmission / reception by the SWIFT System</li> </ul>	EUR 45/month/current account	
	<ul> <li>transmission into the OTPdirekt - Internet Banking application</li> </ul>	EUR 15/month	
5	Closing of an inactive current account (without any movement during the last 12 months), with garnishment, at the bank's initiative	RON 31, if the balance of all the current accounts is = RON 31	
		balance of the current accounts, if the balance of all the current accounts is < RON 31	
		Free of charge, if the balance of all the current accounts is RON 0	

Ш	ESCROW ACCOUNT	
1 2 3	Opening Maintenance fee	Free of charge 0.50% per quarter EUR 50
	l. CASH TRANSACTIONS IN LEI URRENCY <sup>1</sup>	AND FOREIGN
1	Cash depositing <sup>2</sup> · banknotes  · lei  · foreign currency	0.10% 0.10%
	coins³     · lei     · foreign currency	5% 5%
2	Cash withdrawal  • lei  • foreign currency	0,90% min. RON 5 1% min. EUR 3
3	Checking of worn-out, torn or stained banknotes (lei or foreign currency) with visible value and safet identification elements	0.50% cy of each banknote
4	Unscheduled cash withdrawal of amounts over EUR 5001 or equiv. (plus the standard withdrawal commission applicable per client, per day) <sup>4</sup>	0.50% of the withdrawn amount

#### III. CASH TRANSACTIONS IN LEI AND FOREIGN **CURRENCY**<sup>1</sup> 5 Scheduled amounts of over EUR 0.20% of the whole 10,000 or equiv., but not withdrawn scheduled amount and not withdrawn 6 Denomination exchange of banknotes only for OTP Bank Romania's customer 1,50% min. RON 10

(or equiv.)

IV. INCOMING AND OUTGOING PAYMENTS IN LEI (PAPER BASED)			
1	Incoming		
	· incoming transfers		
	<ul> <li>between OTP Bank Romania's customers</li> </ul>	Free of charge	
	<ul> <li>from an account opened with another bank</li> </ul>	Free of charge	
	<ul> <li>remittance for collection of cheques, promissory notes and bills of exchange &lt; RON 50,000</li> </ul>	RON 5.5/ instrument	
	<ul> <li>remittance for collection of cheques, promissory notes and bills of exchange ≥ RON 50,000</li> </ul>	RON 8/ instrument	
2	Outgoing		
	· between OTP Bank Romania's cust	omers	
	<ul> <li>between the accounts of the same customer</li> </ul>	Free of charge	
	· between the accounts of differe	nt customers	
	• counter <sup>5</sup>	RON 3/ payment order	
	· on another account opened with another bank		
	· counter <sup>6</sup>		
	• for amounts < RON 1,000	RON 8.5/ payment order	
	· for amounts between RON 1,000 - 49,999.99	RON 10.5/payment order	
	<ul> <li>for amounts</li> <li>≥ RON 50,000 and urgent,</li> <li>no matter the amount</li> </ul>	RON 20/payment order	
	<ul> <li>payments of crossed cheques, bills of exchange and promissory notes &lt; RON 50,000</li> </ul>	RON 7/instrument	
	<ul> <li>payments of crossed cheques, bills of exchange and promissory notes ≥ RON 50,000</li> </ul>	RON 10/instrument	

# IV. INCOMING AND OUTGOING PAYMENTS IN LEI (PAPER BASED)

2 · refusal of payment of debit RON 20/instrument instruments with inter-banking if the balance of the settlement payer current account is > RON 20 amout of the balance of the payer account if the balance of the payer current account is ≤ RON 20 Free of charge/ instrument if the balance of the payer current account is RON 0 • commission for the payment orders operated by OTP Bank Romania in the garnishment process · for amounts < RON 50,000 RON 30/payment order • for amounts ≥RON 50,000 RON 50/payment order

# V. INCOMING AND OUTGOING PAYMENTS IN FOREIGN CURRENCY (PAPER BASED)

F	DREIGN CURRENCY (PAPER BAS	ED)
1	Incoming payments	
	<ul> <li>between OTP Bank Romania's customers</li> </ul>	Free of charge
	<ul> <li>from an account opened with another bank, in favour of OTP Bank Romania's customers</li> </ul>	Free of charge
	· in favour of other banks customers <sup>7</sup>	0.20% min. EUR 20 - max. EUR 1,000
2	Payments	
	· between OTP Bank Romania's custor	ners
	· counter <sup>8, 9</sup>	EUR 2
	$\cdot$ in favour of other banks customers $^{10}$	,11
	· counter <sup>12</sup>	0.20% min. EUR 20 - max. EUR 1,000
	<ul> <li>SWIFT/XML fees<sup>13</sup> (per message sent, equiv. in the payment currency)</li> </ul>	EUR 10
3	OTP Express payment (HUF, EUR, USD) (payments ordered in favour of OTP Bank Group's of	14, 15 :ustomers)
	· simple payments	0.10% min. EUR 10 - max. EUR 500
	· urgent payments	0.11% min. EUR 15 - max. EUR 750
	<ul> <li>SWIFT fees<sup>16</sup> (per message sent, equiv. in the payment currency)</li> </ul>	EUR 5
4	Documentary payments <sup>17</sup>	
	• advising	0.20%, min. EUR 30 - max. EUR 2,000
	· advising SWIFT fees	EUR 10
	• issuing¹8	EUR 75 (the payment commission/fee is added)
	· payment	
	<ul> <li>between OTP Bank Romania's customers</li> </ul>	Free of charge
	• in favour of other banks' customers <sup>19</sup>	0.20% min. EUR 20 - max. EUR 1,000
	<ul> <li>SWIFT fees<sup>20</sup> per message sent, equiv. in the payment currency)</li> </ul>	EUR 10
5	Investigations	EUR 25
6	Amendments	EUR 25
7	Cancellations	EUR 30
8	Urgent fees (foreign currency payment orders with value date "today"21)	EUR 50

# VI. INCOMING AND OUTGOING PAYMENTS IN LEI AND FOREIGN CURRENCY (ELECTRONIC BASED)

# A. OTPdirekt

A.	. O i Pairekt		
1	Monthly fee A Type		
	<ul> <li>Internet Banking (transactional) + Smart Bar (transactional)</li> </ul>	nk + Contact Center	
	· for the main user	EUR 5/month	
	· for each additional user <sup>22</sup>	EUR 0.50/ month	
	<ul> <li>Internet Banking (transactional) + Sma Center (transactional) + SMS Alerts</li> </ul>	rt Bank + Contact	
	· for the main user	EUR 5/month	
	· for each additional user <sup>22</sup>	EUR 0.50/ month	
	SMS Alerts		
	<ul> <li>for legal entities with a turnover below EUR 2,000,000 and assimilated categories</li> </ul>	EUR 2/month	
	<ul> <li>for legal entities with a turnover higher than EUR 2,000,000</li> </ul>	EUR 3/month	
	· Push notifications	RON 1/month/user - irrespective of number of sent alerts	
	Monthly fee B Type		
	<ul> <li>Internet Banking (transactional) + Smart Bar (informational)</li> </ul>	nk + Contact Center	
	· for the main user	EUR 7/month	
	· for each additional user <sup>23</sup>	EUR 1/month	
	<ul> <li>Internet Banking (transactional) + Sma Center (informational) + SMS Alerts</li> </ul>	rt Bank + Contact	
	· for the main user	EUR 7/month	
	• for each additional user <sup>23</sup>	EUR 1/month	
	· SMS Alerts		
	<ul> <li>for legal entities with a turnover below EUR 2,000,000 and assimilated categories</li> </ul>	EUR 2/month	
	<ul> <li>for legal entities with a turnover higher than EUR 2,000,000</li> </ul>	EUR 3/month	
	· Push notifications	RON 1/month/user - irrespective of number of sent alerts	

# VI. INCOMING AND OUTGOING PAYMENTS IN LEI AND FOREIGN CURRENCY (ELECTRONIC BASED)

# A. OTPdirekt

	OlPairekt	
2 SMS Alerts' message costs (VAT will be added)		
	· account balance	EUR 0.09/SMS
	· account control	EUR 0.11/SMS
	· bank-card control	EUR 0.13/SMS
	NBR exchange	EUR 0.09/SMS
	· electronic RM	EUR 0.10/SMS
	· debit instruments for payment	EUR 0.12/SMS
	• garnishments	EUR 2.00/SMS
	<ul> <li>before running the Cash Sweeping - Standing Order operation</li> </ul>	EUR 0.11/SMS
	<ul> <li>rejected operations Cash Sweeping - Standing Order</li> </ul>	EUR 0.11/SMS
	Direct Debit alerts (before the execution of the operation and for rejected operations)	EUR 0.11/SMS
	For mobile phone networks from Hung	ary
	• SMS alert cost (irrespective of the alert type, except for the Garnishment Alert <sup>20</sup> )	EUR 0.15/SMS
	For mobile phone networks from Europ (Except Romania and Hungary)	e
	SMS alert cost (irrespective of the alert type, except for the Garnishment Alert <sup>20</sup> )	EUR 0.20/SMS
3	SMS Alerts configuration / Push notifications <sup>25</sup> (adding, modifying, elimination of Alert type/ Push notification /service activation, renunciation)	RON 2/day
4	Payments in lei <sup>26</sup>	
	· between OTP Bank Romania's clients	Free of charge
	· in favor of other banks' clients	
	· A Type	
	· Internet Banking + Smart Bank	
	• for amounts < RON 1,000	RON 3.75/payment order
	<ul> <li>for amounts between RON 1,000 - 4,999.99</li> </ul>	RON 5/payment order
	for amounts between RON 5,000 - 49,999.99	RON 5.50/payment order
	<ul> <li>for amounts equal with RON 50,000 and urgent payments, no matter the amount</li> </ul>	RON 15/payment order
	Contact Center	
	• for amounts < RON 1,000	RON 8/payment order
	for amounts between RON 1,000 - 4,999.99	RON 9/payment order
	· for amounts between RON 5,000 - 49,999.99	RON 10/payment order

# VI. INCOMING AND OUTGOING PAYMENTS IN LEI AND FOREIGN CURRENCY (ELECTRONIC BASED)

#### A. OTPdirekt

A.	. O i Pairekt	
	• В Туре	
	· Internet Banking + Smart Bank	
	• for amounts < RON 1,000	RON 3.75/payment order
	<ul> <li>for amounts between RON 1,000 – 4,999.99</li> </ul>	RON 5/payment order
	<ul> <li>for amounts between RON 5,000 - 49,999.99</li> </ul>	RON 5.50/payment order
	<ul> <li>for amounts ≥ RON 50,000 and urgent payments, no matter the amount</li> </ul>	RON 15/payment order
5	Foreign currency payments	
	<ul> <li>between OTP Bank Romania's customers</li> </ul>	Free of charge
	• in favor of other banks' clients <sup>27, 28</sup>	
	· A Type <sup>29</sup>	
	· Internet Banking	
	<ul> <li>for legal entities with a turnover below EUR 2,000,000 and assimilated categories</li> </ul>	0.075% min. EUR 7,50 - max. EUR 500
	<ul> <li>for legal entities with a turnover higher than EUR 2,000,000</li> </ul>	0.10% min. EUR 10 - max. EUR 500
	Contact Center	0.20% min. EUR 20 - max. EUR 1,000
	· B Type³0	
	· Internet Banking	
	<ul> <li>for legal entities with a turnover below EUR 2,000,000 and assimilated categories</li> </ul>	0.12% min. EUR 10 - max. EUR 750
	<ul> <li>for legal entities with a turnover higher than EUR 2,000,000</li> </ul>	0.15% min. EUR 15 - max. EUR 750
	<ul> <li>SWIFT/XML fees (per message sent, equiv. in the payment currency)<sup>31</sup></li> </ul>	EUR 10

# VI. INCOMING AND OUTGOING PAYMENTS IN LEI AND FOREIGN CURRENCY (ELECTRONIC BASED)

# A. OTPdirekt

6	OTP Express payments <sup>32, 33</sup>	
	· simple payments	
	· A Type	
	· Internet Banking	
	<ul> <li>for legal entities with a turnover below EUR 2,000,000 and assimilated categories</li> </ul>	0.045% min. EUR 5 - max. EUR 250
	<ul> <li>for legal entities with a turnover higher than EUR 2,000,000</li> </ul>	0.05% min. EUR 5 - max. EUR 250
	· Contact Center	
	<ul> <li>for legal entities with a turnover below EUR 2,000,000 and assimilated categories</li> </ul>	0.09% min. EUR 10 - max. EUR 500
	<ul> <li>for legal entities with a turnover higher than EUR 2,000,000</li> </ul>	0.10% min. EUR 10 - max. EUR 500
	• В Туре	
	· Internet Banking	0.075% min. EUR 7.50 - max. EUR 375
	· urgent payments	
	· A Type	
	Internet Banking	0.055% min. EUR 7.50 - max. EUR 375
	Contact Center	0.11% min. EUR 15 - max. EUR 750
	· B Type	
	· Internet Banking	0.0825% min. EUR 11.25 - max. EUR 563
	$\cdot\;$ SWIFT fees $^{34}$ (per message sent, equiv. in the payment currency)	EUR 5

B. DIRECT DEBIT		
1	Intra-banking Direct Debit	
	<ul> <li>commission for payment effected</li> </ul>	Free of charge
	<ul> <li>commission for refusal of payment</li> </ul>	Free of charge
2	Inter-banking Direct Debit	
	<ul> <li>commission for payment effected</li> </ul>	RON 1.50/payment
	<ul> <li>commission for refusal of payment</li> </ul>	RON 0.55/refusal of payment, if the balance of the payer current account is ≥ RON 0.55
		amount of the balance of the payer current account, if the balance of the payer current account is < RON 0.55
		Free of charge/refusal of payment, if the balance of the payer current account is RON 0

	· · · · · · · · · · · · · · · · · · ·			
	C.	C. CASH SWEEPING - STANDING ORDER		
1		Intra-banking Cash Sweepin	g - Standing Order	
		<ul> <li>commission for payments in RON</li> </ul>	RON 3	
		<ul> <li>commission for payments in foreign currency</li> </ul>	EUR 2	
	2	Inter-banking Cash Sweeping - Standing Order		
		<ul> <li>commission for payments in RON</li> </ul>	RON 15	
		<ul> <li>commission for payments in EUR to EEA</li> </ul>	RON 15	
		<ul> <li>commission for OTP Express payment (HUF, EUR, USD)</li> </ul>	0.10%, min. EUR 10 max. EUR 500	
		commission for payments in foreign currency	0.15%, min. EUR 15 max. EUR 750	

D. MT 101 SWIFT MESSAGE (REQUEST FOR TRANSFER)		
1	Service Management Fee <sup>35</sup>	EUR 25/current account/month
2	Payments	The commissions charged for the electronic payments in lei and foreign currency ordered through internet banking, according to the OTPdirekt contract signed

	VII. COLLECTIONS IN LEI AND FOREIGN				
Cl	JRI	RENCY <sup>36, 37,38</sup>			
1		ean Collections (bills of exchange, preques)	romissory notes,		
	· ii	mport			
		<ul> <li>advising of documents for payment or acceptance</li> </ul>	0.10% min. EUR 10 - max. EUR 150		
		· acceptance	EUR 15		
		• payment	0.20% min. EUR 20 - max. EUR 1,000		
		· documents returned unpaid	EUR 30		
	٠	xport			
		<ul> <li>remittance of documents for collection or acceptance</li> </ul>	0.15% min. EUR 10 - max. EUR 150		
		<ul> <li>documents returned unpaid by foreign banks</li> </ul>	EUR 15		
		<ul> <li>release (import)/remittance (export) of free of payment documents</li> </ul>	0.15% min. EUR 30 - max. EUR 500		
2	Do	cumentary Collections			
	· import				
		<ul> <li>advising of documents for payment or acceptance</li> </ul>	0.15% min. EUR 15 - max. EUR 150		
		· acceptance	EUR 15		
		• payment	0.15% min. EUR 15 - max. EUR 1,000		
		· documents returned unpaid	EUR 30		
	٠	xport			
		<ul> <li>remittance of documents for collection or acceptance</li> </ul>	0.15% min. EUR 30 - max. EUR 500		
		<ul> <li>documents returned unpaid by foreign banks</li> </ul>	EUR 15		
		<ul> <li>release (import)/remittance (export) of free of payment documents</li> </ul>	0.15% min. EUR 25 - max. EUR 500		

EUR 10/investigation

EUR 20

3 Investigations for payment

4 Amendments/rescheduling

	III. LETTERS OF CREDIT IN LEI JRRENCY <sup>39.40, 41, 42</sup>	AND FOREIGN
1	Import	
	• opening <sup>43</sup>	0.20% min. EUR 75 (per quarter or part thereof)
	· validity extension <sup>44</sup>	0.20% min. EUR 75 (per quarter or part thereof)
	· increase of amount	0.20% min. EUR 75 (per quarter or part thereof)
	· payment/negotiation	0.20% min. EUR 75 - max EUR 1.000
	<ul> <li>discrepancies found at the verification of documents</li> </ul>	EUR 75/set of documents
2	Export	
	· pre-advising	Free of charge
	· advising	0.15% min. EUR 75 - max. EUR 1,500
	· confirmation	0.25% min. EUR 100 (per quarter or part thereof)
	<ul> <li>validity extension (for confirmed L/C)</li> </ul>	0.25% min. EUR 100 (per quarter or part thereof)
	<ul> <li>increase of amount (for confirmed L/C)</li> </ul>	0.25% min. EUR 100 (per quarter or part thereof)

EUR 50

**EUR 100** 

EUR 50

EUR 25

**EUR 50** 

EUR 75

EUR 75

EUR 30/amendment

0.20% min. EUR 75

0.20% min. EUR 100 (per quarter or part thereof)

0.15% min. EUR 100

0.15% min. EUR 30

0.12% min. EUR 75

EUR 10/investigation

 notification/advising/ modification of assignment of

· remittance of an export L/C to a

 remittance of an amendment to an export L/C to a third-party

4 Verification and remittance of

8 Returning of documents refused

5 Reimbursement/Handing

9 Cancellation of a valid L/C10 Expiry of unutilised L/C

11 Release/remittance of free of

Issue/Payment assignment for

payment documents
12 Investigations for payment

receivables

bank .

3 Other amendments

documents

documents

6 Deferred payment

7 Acceptance

payment

debts

third-party bank

Cl	JRRENCY <sup>45, 46</sup>			
Letters of guarantee issued				
1	Letters of guarantee in lei			
	· pre-advising	Free of charge		
	· issue of letter of guarantee	0.50% min. EUR 50 (per quarter or part thereof) <sup>47</sup>		
	· increase/extension of letter of guarantee	0.50% min. EUR 50 (per quarter or part thereof) <sup>47</sup>		
	<ul> <li>confirmation of a letter of guarantee made by OTP Bank Romania</li> </ul>	0.25% min. EUR 100 (per quarter or part thereof) <sup>(q)</sup>		
	<ul> <li>amendment or cancellation of a letter of guarantee</li> </ul>	EUR 40		
	<ul> <li>payment/negotiation under letter of guarantee</li> </ul>	0.15% min. EUR 20 - max. EUR 1000		
2	Letters of guarantee in foreign curren	CY <sup>48</sup>		
	· pre-advising	Free of charge		
	• issue of letter of guarantee	0.50% min. EUR 50 (per quarter or part thereof) <sup>49</sup>		
	<ul> <li>increase/extension of validity of letter of guarantee</li> </ul>	0.50% min. EUR 50 (per quarter or part thereof) <sup>49</sup>		
	· amendment	EUR 40/amendment		
	· cancellation	EUR 40		
	<ul> <li>payment (if the guarantee amount is claimed)</li> </ul>	0.15% min. EUR 15 - max. EUR 1000		
Let	tters of guarantee received			
3	· Letters of guarantee in lei			
	· pre-advising	Free of charge		
	· advising	EUR 50		
	· amendment	EUR 40/amendment		
	<ul> <li>cancellation</li> </ul>	EUR 40		
4	• Letters of guarantee in foreign curre	ency		
	· pre-advising	25 EUR		
	· advising	50 EUR		
	<ul><li>remittance of documents for</li><li>payment claiming</li></ul>	50 EUR		
	<ul><li>authentification of authorized</li><li>signatures</li></ul>	25 EUR		

IX. LETTERS OF GUARANTEE IN LEI AND FOREIGN

X	LETTERS OF COMFORT	
1	Binding letter of comfort	
	· issuing	$0.25\%^{50}$ (VAT will be added)
	· validity extension	$0.25\%^{50}$ (VAT will be added)
	· increase of amount	0.25% <sup>50</sup> (VAT will be added)
	· other amendments	RON 50 (VAT will be added)

# XI. CASH CONCENTRATION (SWEEP)

1 Cash concentration (sweep) negotiable

# **XII. VALUES TRANSPORTATION SERVICE**

1 Values transportation service negotiable

# XIII. OTP TREZOR

1 OTP Trezor

<ul> <li>for legal entities with a turnover below EUR 2,000,000 and assimilated categories</li> </ul>	EUR 50/
C. I. I. Otto M. I.	

UR 50/month

· for legal entities with a turnover higher than EUR 2,000,000 negotiable

# **XIV. PAYMENT AGENT**

1 Payment agent negotiable

# **XV. COLLECTIONS MANAGEMENT**

1 Collections Management negotiable

# XVI. INTRABANK CASH POOLING

1	Implementation fee	negotiable
2	Administration fee	negotiable

ΧV	XVII. VISA BUSINESS SILVER CREDIT CARD (LEI)				
		Normal	Distribution card		
1	Card issuing fee	RON 50	RON 50		
2	Card monthly fee (first 12 months are free of charge)	RON 5	RON 5		
3	Merchant transactions commission (anywhere around the world)	Free of charge	Free of charge		
4	"Domestic" cash withdrawal commission from OTP Bank Romania's ATMs	1%	1%		
5	"Domestic" cash withdrawal commission from OTP Bank Romania's offices	1%	1%		
	<ul> <li>unscheduled cash withdrawal of amounts over EUR 5,001 or equiv. from the bank's offices (the standard withdrawal commission will be added, applicable per client per day)</li> </ul>	0.50% to the amount withdrawn	0.50% to the amount withdrawn		
	<ul> <li>amounts scheduled and not withdrawn at the bank's offices - over EUR 10,000 or equiv.</li> </ul>	0.20% to the amount scheduled and not withdrawn	0.20% to the amount scheduled and not withdrawn		
6	Cash withdrawal fee from ATM/ EPOS of other banks in Romania	1% + RON 10	1% + RON 10		
7	Cash withdrawal fee from ATM/ EPOS of other banks outside Romania	1% + RON 10	1% + RON 10		
8	Cash withdrawal fee from ATM of banks from OTP Bank Group outside Romania	RON 3.50	RON 3.50		
9	Card renewal fee	Free of charge	Free of charge		
10	Card reissuance fee (lost/stolen/battered)	RON 10	RON 10		
11	Express card reissuance fee	RON 100	RON 100		
12	PIN reissuance fee (lost/stolen/forgotten)	RON 5	RON 5		
13	Balance inquiry fee (at ATM)	RON 1	RON 1		
14	Mini-statement fee (at ATM)	RON 1	RON1		
15	PIN change fee (at ATM)	RON 3.50	RON 3.50		
16	Card reactivation fee	Free of charge	Free of charge		
17	Non-founded transaction claims fee	RON 35	RON 35		
18	Percentage of monthly minimum payment amount	5%	5%		
19	Grace period	up to 55 days	up to 55 days		
20	Express card issuance fee	RON 100	RON 100		

ΚV	III. VISA BUSINESS SILVER I	DEBIT CARE	
		LEI	EURO
1	Card issuing fee	RON 20	EUR 6
2	Card monthly fee (first 12 months are free of charge)	RON 1.66	EUR 0.50
3	Merchant transactions commission (anywhere around the world)	Free of charge	Free of charge
4	"Domestic" cash withdrawal commission from OTP Bank Romania's ATMs	0.35%	0.35%
5	"Domestic" cash withdrawal commission from OTP Bank Romania's offices	0.40%	0.40%
6	Cash withdrawal fee from ATM/ EPOS of other banks in Romania	0.50% + RON 2.50	0.50% + EUR 0.7
7	Cash withdrawal fee from ATM/ EPOS of other banks outside Romania	0.50% + RON 2.50	0.50% + EUR 0.7
8	Cash withdrawal fee from ATM of banks from OTP Bank Group outside Romania	RON 3.50	EUR1
9	Card renewal fee	Free of charge	Free of charge
10	Card reissuance fee (lost/stolen/battered)	RON 10	EUR 2
11	Express card reissuance fee	RON 100	EUR 20
12	PIN reissuance fee (lost/stolen/forgotten)	RON 5	EUR 1.50
13	Balance inquiry fee (at ATM)	RON 1	EUR 0.20
14	Mini-statement printing fee (at ATM)	RON 1	EUR 0.20
15	PIN change fee (at ATM)	RON 3.50	EUR1
16	Card reactivation fee	Free of charge	Free of charge
17	Non-founded transaction claims fee	RON 35	EUR 10
18	Express card issuance fee	RON 100	EUR 20

XIX. VISA BUSINESS DEBIT CARD			
		LEI	EURO
1	Card issuing fee	RON 10	EUR 4
2	Card monthly fee (first 12 months are free of charge)	RON 0.83	EUR 0.25
3	Merchant transactions commission (anywhere around the world)	Free of charge	Free of charge
4	"Domestic" cash withdrawal commission from OTP Bank Romania's ATMs	0.30%	0.30%
5	"Domestic" cash withdrawal commission from OTP Bank Romania's offices	0.40%	0.40%
6	Cash withdrawal fee from ATM/EPOS of other banks in Romania	0.50% + RON 2.50	0.50% + EUR 0.70
7	Cash withdrawal fee from ATM/EPOS of other banks outside Romania	0.50% + RON 2.50	0.50% + EUR 0.70
8	Cash withdrawal fee from ATM of banks from OTP Bank Group outside Romania	RON 3.50	EUR1
9	Card renewal fee	Free of charge	Free of charge
10	Card reissuance fee (lost/stolen/battered)	RON 5	EUR 1.50
11	Express card reissuance fee	RON 5	EUR 1.50
12	PIN reissuance fee (lost/stolen/forgotten)	RON 5	EUR 1.50
13	Balance inquiry fee (at ATM)	RON 0.30	EUR 0.10
14	Mini-statement printing fee (at ATM)	RON 0.30	EUR 0.10
15	PIN change fee (at ATM)	RON 3.50	EUR1
16	Card reactivation fee	Free of charge	Free of charge
17	Non-founded transaction claims fee	RON 35	EUR 10

The list of taxes and commissions displayed for Visa Business Debit Card is also valid for Visa Business Electron Debit Card, withdrawn from the sales offer.

XX. MASTERCARD CORPORATE DEBIT CARD			
		LEI	EURO
1	Card issuing fee	RON 100	EUR 25
2	Card monthly fee	RON 100	EUR 25
3	Merchant transactions commission (anywhere around the world)	Free of charge	Free of charg
4	"Domestic" cash withdrawal commission from OTP Bank Romania's ATMs	0.35%	0.35%
5	"Domestic" cash withdrawal commission from OTP Bank Romania's offices	0.40%	0.40%
6	Cash withdrawal fee from ATM/EPOS of other banks in Romania	0.50% + RON 2.50	0.50% + EUR 0.60
7	Cash withdrawal fee from ATM/EPOS of other banks outside Romania	0.50% + RON 2.50	0.50% + EUR 0.60
8	Cash withdrawal fee from ATM of banks from OTP Bank Group outside Romania	RON 3.50	EUR 0.75
9	Card renewal fee	Free of charge	Free of charg
10	Card reissuance fee (lost/stolen/battered)	RON 10	EUR 2
11	Express card reissuance fee	RON 200	EUR 45
12	PIN reissuance fee (lost/stolen/forgotten)	RON 5	EUR1
13	Balance inquiry fee (at ATM)	RON1	EUR 0.20
14	Mini-statement printing fee (at ATM)	RON 1	EUR 0.20
15	PIN change fee (at ATM)	RON 5	EUR1
16	Card reactivation fee	Free of charge	Free of charg
17	Non-founded transaction claims fee	RON 35	EUR7

XX	I. BANK CARDS AC	CEPTANCE	
1	Transaction processing	commission	
	· POS	Negotiable depending on the package and monthly POS turnover	
	· E-commerce	1.70%	
2	Monthly fee commission		
	<ul> <li>Free with OTP POS package</li> </ul>	Negotiable depending the monthly POS turnover <sup>51</sup>	
	· E-commerce	RON 25/website	
3	Installation commission	n	
	· POS	Free of charge	
	· E-commerce	RON 700	

XX	XXII. BANKING PRODUCTS AND SERVICES PACKAGES			
A	Legal entities			
1	Monthly Subscription for Calculat 25 package <sup>52</sup>	RON 25		
2	Monthly Subscription for Calculat 50 package <sup>52</sup>	RON 50		
3	Monthly Subscription for Relaxat 150 package <sup>52</sup>	RON 150		
4	Monthly Subscription for Relaxat 200 package <sup>52</sup>	RON 200		
5	Monthly Subscription for Relaxat 300 package <sup>52</sup>	RON 300		
6	Monthly Subscription for OTP POS package	RON 30		
7	Monthly Subscription for Start-Up Hero package <sup>53</sup>	Free of charge		
8	Monthly Subscription for Owner Associations package	RON 18		
9	Monthly Subscription for religious legal entities package	RON 18		
9	Monthly Subscription for OTP Antreprenoriat Gratuit package	Free of charge		
В	Non legal entities			
1	Monthly Subscription for Practic package	RON 25		
2	Monthly Subscription for Dinamic package	RON 50		

XXIII. PACKAGES FOR THE AGRICULTURAL SEGMENT				
1	Monthly subscription for OTP Agricol package <sup>54</sup> - for "co-ownership" clients	EUR 6,99 <sup>55</sup>		
2	Monthly subscription for Agribusiness package			
	<ul> <li>for clients legal entities, self-employed individuals, individual enterprises and family-owned businesses</li> </ul>	RON 6		
	· individual agricultural producers	Free of charge		

XXIV. PACKAGES FOR FOREIGN EXCHANGE OFFICES <sup>56</sup>				
1	Monthly subscription for STANDARD package	EUR 5.99		
2	Monthly subscription for PLUS package	EUR 9.99		
3	Monthly subscription for PREMIUM package	EUR 14.99		

1	Issuing statements of assounts	Eron of chargo	
1	Issuing statements of accounts	Free of charge	
2	Copy of the bank statement or any other annex	RON 1/page or any different annex	
		RON 2/page for documents older tha 1 month	
3	Written information on exchange rates, interest rates paid by the bank, delivered at the customer's request $$		
	· monthly subscription	RON 20	
	· delivery upon request	RON 2/transmission	
4	Keeping of securities "in trust"	0.30%, min. EUR 10 (per quarter or part thereof)	
5	Investigations regarding operations older than 3 months	EUR 50	
6	Consultancy	negotiable	
7	Confirming account balances or turnover	EUR 30 (or RON equiv) (VAT included)	
8	Confirmation of payments made, accounts opened and authorised signatures (at the customer's request)	EUR 20 (or RON equiv)	
9	Authentication of test (SWIFT)	EUR 10 (or RON equiv.)	
0	Issuing solvency letters		
	· without financial indicators	EUR 20/letter (VAT included)	
	· with financial indicators	EUR 35/letter (VAT included)	
11	Consulting Payment Incident Bureau at customer's request	EUR 5 (or RON equiv.)	
12	Consulting RECOM at customer's request	EUR 10 (or RON equiv.)	
13	Creation of drafts of Letters of Credit, Letters of Guarantee remained unissued	EUR 50 (or RON equiv.)	
4	Certification of cheques	0.50%/cheque	
15	Certification of cheques with colateral deposit	RON 12/instrument	
6	Release of cheque book	RON 10/book (VAT included)	
17	Release of promissory note	RON 0.50/leaf (VAT included)	
8	Release of bill of exchange	RON 2.50/leaf (VAT included)	
9	Registry of social capital/patrimony regarding company constitution / entities	RON 15	
0	SWIFT message fee	EUR 10/message sent	
21	Opening guarantee deposit in favour of administrators	RON 2/deposit	

XXV. OTHER TAXES AND COMMISSIONS				
22	Issuing duplicate of documents (loans, guarantees and schedule of reimbursements etc.)	RON 10 (VAT included) for documents up to 6 months		
		RON 25 (VAT included) for documents older than 6 months		
23	Transmissions of documents by fax at request	RON 6/page (VAT included)		
24	Release of address containing customer's details related to garnishment	RON 15 (VAT will be added)		
25	Garnishment establishment/ removal/suspension	Free of charge		
26	Safe deposit box			
	· A Type	RON 55/month (VAT included)		
	• В Туре	RON 80/month (VAT included)		
	• С Туре	RON 100/month (VAT included)		
27	Confirmation commission for payment orders (non-sepa )in foreign currency	EUR 5		
28	Fee for token that was lost/stolen/ battered or not delivered after contract expiration date	EUR 25		

#### **Notes**

- The foreign currencies accepted for cash operations are EUR, USD, HUF, GBP, CHF.
- This note is not applicable for the Start-Up Hero, Premium and Relaxat 300 packages.
- The commission applies to the whole amount deposited in coins.
- 4. For the cash withdrawals from the current account exceeding EUR 5,001 or equivalent is required a prior cash programming with 1 working day between 9:00-16:00. Customers who own packages for foreign exchange offices and want to withdraw cash amounts over EUR 5,001 or equivalent, will perform a prior cash programming with 1 working day between 09:00-14:00. After 16:00, respectively 14:00, appointments can be done for cash withdrawals earliest two days from the appointment date. Cash programming can be made either at the territorial unit where the withdrawal will be made, or by Contact Center. Following the use of the packages described above, the resulting amounts can be accessed in cash, but within the limits of the existing availabilities, limits that will be communicated by the bank when scheduling the foreign currency cash withdrawal operations. Clients have been aware that the bank constantly updates these limits taking into account the situations on the financial-banking market.
- The commissions related to payment orders instructed at the desk apply to those instructed by fax/e-mail too. The applicable commissions to operations instructed through fax are appliable only to fax conventions already signed by clients.
- 6 Idem 5
- The same commissions apply if the details are wrong, even if the amount is refunded.
- 8 Idem 5
- For Euro payments there are commissions charged according to Lei payments instructed through the same banking channel between OTP Bank Romania's clients.
- 10. For payments in lei outside Romania and for euro payments in European Economic Area, are collected the commissions related to the payments in RON charged through the same banking channel to another account opened at another bank in Romania. Currency payments can be instructed according to mentions from the 9th
- point from General principles.

  11. At this commission will be added accordingly SWIFT/XML charges and correspondent banks' commissions regarding the payments with "OUR" option according to the mentions from the 9th point in "General principles".
- 12. Idem 5.
- Does not apply for lei payments instructed to a bank outside the Romania and for payments in euro instructed to a bank in the European Economic Area
- 14. If the payment is ordered with "OUR" instructions, the Initiator will pay the commission to the correspondent bank, after the payment is initiated according to the mentions on the 9th point from "General principles" section
- 15. For euro payments in European Economic Area, are collected the commissions related to the payments in RON charged through the same banking channel to another account opened at another bank in Romania.
- Idem 13
- These commissions also apply for payments ordered in lei outside Romania and for refinancing.
- 18. Does not apply for RON or EURO operations initiated to Romania.
- 19. Idem 10.
- 20. Idem 13.
- Idem 13.
- 22. Maximum 2 additional users.
- Maximum 6 additional users.
- The garnishment alert maintains the EUR 2/SMS commission irrespective of the mobile phone network (Romania, Hungary or Europe).
- 25. Irrespective of the number og additions, modifications, eliminations made through the OTPdirekt Internet banking application during the day.

- 26. Within the limit of RON 50.000 for A type contracts.
- 27. Idem 11.
- Commissions for Investigations, Changes and Cancellations are applied similar to those mentioned at the 5th chapter "Operations recepits and currency payments".
- 29. These commissions apply for payments ordered in amounts up to EUR 10.000 or equivalent. For payments in lei outside Romania up to EUR 10.000 or equivalent, the same commissions afferent to the payments in lei ordered to another account opened with another Romanian bank will be applied.
- 30. Idem 10.
- 31. Idem 13.
- 32. Idem 14.
- 33. Idem 15.
- 34. Idem 13.
- 35. The service management fee is charged on monthly basis, irrespective of the number of MT 101 request for transfers received monthly by SWIFT from other banks and executed by OTP Bank or of the number of MT 101 request for transfers issued by OTP Bank and transmitted by SWIFT to other banks.
- Commissions will be charged to the Drawer if refused by the Drawee.
   Commissions are owned although the documents are not subsequently paid of are abandoned or returned.
- The SWIFT message fee of EUR 10 (or equivalent in the currency of the transaction at the NBR exchange rate) is added, when using SWIFT services.
- The External courier fee (EUR 50) / internal courier fee (EUR 10) or equivalent in the currency of the transaction at the NBR exchange rate - is applied, when using the courier services for the transmission of commercial documents.
- Whenever the value of an L/Callows tolerances, the commissions are calculated and payable according to the maximum value of the L/C.
- 40. These commissions also apply for standOby L/C.
- 41. Idem 37.
- 42. Idem 38
- 43. The opening commission is calculated with annual frequency and it is charged integrally at the opening of L/C for its maximum value (including tolerance) for the whole validity (from the issuing date until the sxpiry date).
- 44. If the new date ob validity of the letter of credit is in a quarter for which an opening fee has already been charged, for this change the commission amount is EUR 30, the SWIFT message fee being added.
- 45. Idem 37.
- 46. Idem 38
- 47. By parter thereof will be understand any division of a quarter for which the commission will be integrally charged (same as the whole quarter no matter if it refers to a single day exceed) each time the facility validity extends whithin a new quarter.
- 48. These commissions also apply for letters of guarantee issued at the demand of nonclients (lei transactions inclusive).
- 49. Idem 47.
- The commission applie to the amount of the letter of comfort/to the amount which the letter of comfort increased with.
- The monthly fee (irrespective of the terminal type Dial-up or GPRS) can be negotiated from EUR 6 to EUR 0 per month, depending on the monthly POS turnover.
- 52. The Calculat 25, Calculat 50, Relaxat 150, Relaxat 200 and Relaxat 300 packages are available for all legal entities clients with turnover up to EUR 5,000,000.
- 53. In the first 12 months, the subscription fee is ZERO. After the first package anniversary, the Calculat 50 package pricing fee will be applied.
- 54. For free in the first 12 months.
- The subscription will be charged in lei at the exchange rate announced by NBR, valid on its due date.
- 56. Idem 55.



# Did we manage to catch your attention?

You can receive more information on our products by:



#### using our web page:

www.otpbank.ro



#### using our email address:

office@otpbank.ro



### calling us at this phone number:

021 308 57 10 (customary charge, can be accessed from abroad)



# contacting OTP Bank representatives from

territorial units

OTP Bank Romania S.A., a two tier corporate model, with office in Bucharest, Buzesti Street no. 66-68, sector 1, registered at The National Trade Register Office with the no. J40/10296/1995, EUID: ROONRC.J40/10296/1995, CUI 7926069, CIF RO7926069, registered at the Bank Register with the no. RB – PJR – 40 – 028/1999, with subscribed and paid-in share capital 1.829.253.120 RON, and data operator registered with no. 2689, through central office as well as through its territorial units.

#### www.otpbank.ro • 0800 88 22 88

Mondays to Fridays from 8.30 am to 9.00 pm Call free of charge, from any landline or mobile carrier in Romania.

Drafted by: OTP Bank România, Marketing, Brochure of Taxes and commissions for legal entities and assimilated categories, May 2022.